

[Draft] Minutes of the Teleconference of ISO/IEC JTC 1/SC 34/WG4, 2009-08-27

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2009-08-27

1. Opening remarks

The meeting started at 13:00 GMT. The convener, Murata-san, welcomed everyone to the 10th teleconference of WG4.

2. Roll call of delegates

The following members were present:

Name	Affiliation	Employer/Sponsor
Makoto Murata	WG4 Convener	International University of Japan
Jesper Lund Stocholm	DK HoD	Ciber
Rex Jaeschke	Ecma HoD, Project Editor	Consultant
Isabelle Valet- Harper	Ecma (TC45 co- chair)	Microsoft
Shawn Villaron	Ecma	Microsoft
Caroline Arms	Ecma	Library of Congress
Kimmo Bergius	FI HoD	Microsoft
Mario Wendt	DE HoD	Microsoft
Klaus-Peter Eckert	DE	Frauenhofer Fokus
Gareth Horton	GB HoD	Datawatch
Nasser Kettani	CI HoD	Microsoft
Dave Welsh	US HoD	Microsoft

3. Adoption of the agenda

The following items were added to the agenda, which was then adopted by unanimous consent:

- Remove “Defect Reports”; deferred to Seattle Face-to-Face meeting
- Preparation for Seattle meeting.

4. Administration

Approval of Previous Meeting Minutes [WG N 0092]

The minutes from the 2009-08-13 teleconference were adopted by unanimous consent as published.

Outstanding Action Items

1. Rex will ask Ecma if it can provide public read-only access to the current mail archive. **A possible solution is being tested**
2. Rex and Murata-san will see if the assembla system can be used to track schema changes. **Pending Action:** Shawn will get and distribute a copy of the schema containing foreign attributes, which was initially used to generate the strict and transitional schema versions.
3. Jesper will explore the assembla system further as to its suitability for our work. **In progress**
4. Doug will try to arrange for an expert on Markup Compatibility and Extensibility to join the WG4 meeting in Seattle for 2 hours on the Monday. **Done**
5. Doug will see if he can get initial responses for the Open Font-related DRs for review in Seattle. **In progress**
6. Murata-san will contact the NBs (FR, KR) that offered to provide an editor for the new amendment (proposed by CH) project. **Done**

Report from the WG4 Secretariat

The following NBs and liaisons have registered delegates to WG4: CI, CN, CZ, DE, DK, Ecma, FI, FR, GB, IN, IT, JP, KR, NL, NO, PL, and ZA. All requests for additions, deletions, and changes to the delegate list should be sent to the WG4 Secretariat (rex@RexJaeschke.com).

For information about accessing the email list, and the document and email archive, please consult document WG4 N 0014 (2008).

Access to the documents on the Ecma site is restricted to registered members. For those documents that are to be made available to the public, Murata-san has provided copies of them at <http://www.itscj.ipsj.or.jp/sc34/wg4/>.

5. Other Business

- **Seattle meeting preparation:**
 - a. Presentation by SME on Custom XML and extensibility

- b. Revisiting the relationship between transitional and strict
Action: Alex Brown will produce a guidelines document for this
- c. New amendment project (requested by CH)
- d. Attribute unqualification
- e. ISO dates
- f. Amendments vs. revisions
There was a discussion about how to handle outstanding DRs with respect to resources available and priorities.
- g. **Action:** Shawn will investigate the possibility of having Live Meeting available for members not attending in person.

6. Future meetings

Face-to-Face Meetings:

The schedule is as follows:

1. 2009-09-13/15, Seattle, Washington, US, (in conjunction with the SC 34 plenary)
2. 2009-12-01/03, Paris, FR (in conjunction with WG1, WG5, and, possibly, Ad Hoc 3)
3. 2010-03-22/25, Stockholm, SE (in conjunction with the SC 34 plenary)
4. 2010-06-14/18 (proposed; exact dates to be decided), Helsinki, FI
5. 2010-09-??/??, <city?>, ZA (in conjunction with the SC 34 plenary)
6. 2009-12-06/10 or 2009-12-13/17 (exact dates to be decided), tentative offer from CN

Teleconferences:

[See <http://www.timeanddate.com/worldclock/meeting.html> for translation of GMT to your time zone. See WG4 document N 0021 for call-in details.]

No teleconferences are currently scheduled.

7. Adjournment

Adjourned by unanimous consent at 14:00 GMT.