

[Draft] Minutes of the Teleconference Meeting of

ISO/IEC JTC 1/SC 34/WG4, 2013-10-15

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2013-10-16

1. Opening remarks

The meeting started at 21:05. The convener, Murata-san, welcomed everyone to the 55th teleconference of WG4.

2. Roll call of delegates

The following members were present during part or all of the meeting:

Name	Affiliation	Employer/Sponsor
Makoto Murata	WG4 Convener, JP	International University of Japan
Rex Jaeschke	Ecma, Project Editor	Consultant
Jim Thatcher	Ecma, US	Microsoft
Caroline Arms	Ecma	Library of Congress
Chris Rae	Ecma	Microsoft
Francis Cave	GB	Francis Cave Digital Publishing

Present were 6 people representing 3 NBs, and 1 liaison.

3. Adoption of the agenda

In the absence of a published agenda, we agreed to concentrate on reviewing the latest MCE draft.

4. Administration

Approval of Previous Meeting Minutes [WG4 N 0269]

The draft minutes were approved, as circulated.

Outstanding Action Items

1. Murata-san will revise his proposed resolution to DR 11-0010 to include multi-column and vertical writing. **Pending** (depends on the resolution of DR 11-0008)

Report from the WG4 Secretariat

The following NBs and liaisons have registered delegates to WG4: BR, CA, CH, CI, CN, CZ, DE, DK, Ecma, FI, FR, GB, IN, IT, JP, KR, NL, NO, OASIS, PL, US, W3C, XML Guild, and ZA. All requests for additions, deletions, and changes to the delegate list should be sent to the WG4 Secretariat (rex@RexJaeschke.com).

The WG4 email list is e-SC34-WG4@ecma-international.org. The document repository is at http://lucia.itscj.ipsj.or.jp/itscj/servlets/ScmDoc10?Com_Id=w4.

5. Defect Reports

The public, online DR log is at <http://www.29500sc34comments.org/>. Access individual DRs via the hyperlinks contained within the spreadsheet's left-most column.

No time was spent on DRs.

6. Revising Part 3 (Semantics of Markup Compatibility and Extensions)

Prior to the meeting, Rex circulated a preliminary version of WD0.94, which was WD0.93 with all the editorial corrections and non-controversial edits from the Delft meeting accepted. The result was used as the base document during the teleconference with Chris making tracked changes and adding comments as the discussion progressed. [A copy of the resulting version of WD0.94 is attached to these minutes.]

We began by looking at the emails posted since the Delft meeting. Then we looked at the proposed changes regarding merging Steps 3 and 4 of Clause 9. We then made a pass over the spec looking at the comments, especially those from the Bellevue meeting.

Action: Rex will review the marked-up WD0.94 produced by Chris during the 2013-10-15 meeting and circulate it to attendees for their review and completion of action items.

Action: Once feedback on the review of WD0.94 is complete, Rex will produce the final version of WD0.94. He'll adopt all changes in it to produce WD1.0, which he'll publish as a public document on the WG4 and TC45 web sites for a 30-day review.

7. Revising Part 2 (Open Packaging Conventions)

There was no discussion.

8. Other Business

Thanking Host

We thanked Microsoft and Chris Rae for hosting the teleconference.

9. Future meetings

Face-to-Face Meetings:

- 2014-03-03/07, Berlin, DE (with other WGs)

Monday morning: 09:00 WG1

Monday afternoon: WG5

Tuesday morning: WG4

Tuesday afternoon: SC 34 re-organization ad hoc

Wednesday: WG4 (continued)

Thursday: WG4 (continued)

Friday morning: WG4 (continued)

- 2014-06-16/20, Prague, CZ (with other WGs)

Monday morning: 10:00 WG1

Monday afternoon: WG5

Tuesday morning: WG4

Tuesday afternoon: SC 34 re-organization ad hoc

Wednesday: WG4 (continued)

Thursday: WG4 (continued)

Friday morning: WG4 (continued)

- 2014-09-22/26, Kyoto, JP (with other WGs, and Opening/Closing Plenaries)

Teleconferences:

- 2013-12-04 (Wed/Thu), 21:00 GMT (US/PT 13:00, GB 21:00, DE/DK/FR/CZ 22:00, JP 06:00 next day)
- 2014-01-07 (Tue/Wed), 21:00 GMT (US/PT 13:00, GB 21:00, DE/DK/FR/CZ 22:00, JP 06:00 next day)
- 2014-02-04 (Tue/Wed), 21:00 GMT (US/PT 13:00, GB 21:00, DE/DK/FR/CZ 22:00, JP 06:00 next day)

10.Adjournment

Adjourned by unanimous consent at 22:55.