

**[Draft] Minutes of the Teleconference of  
ISO/IEC JTC 1/SC 34/WG4, 2014-12-11**

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**2014-12-12**

**Opening remarks**

The meeting started at 21:05. The convener, Murata-san, welcomed everyone to the 63<sup>rd</sup> teleconference of WG4.

**1. Roll call of delegates**

The following members were present during part or all of the meeting:

<b>Name</b>	<b>Affiliation</b>	<b>Employer/Sponsor</b>
Makoto Murata	WG4 Convener, JP	International University of Japan
Rex Jaeschke	Ecma, Project Editor	Consultant
Caroline Arms	Ecma	Library of Congress
John Haug	Ecma, US	Microsoft
Chris Rae	Ecma	Microsoft

Present were 5 people, from 2 NBs and 1 liaison.

## 2. Adoption of the agenda

The agenda (SC 34 N 2131) was adopted as published, with the following changes:

- Add “DCORs for Parts 1 and 4”
- Remove “XAdES” from Part 2 Revision

## 3. Administration

### Approval of Previous Meeting Minutes [WG4 N 0295]

The draft minutes were approved, as circulated.

### Outstanding Action Items

- Regarding the DCOR3 for Part 1, Rex will investigate the merger of the edits from DRs 13-0013 and 14-0002 and rectify what appears to have been an application of the wrong set of changes. **Done**

### Report from the WG4 Secretariat

The following NBs and liaisons have registered delegates to WG4: BR, CA, CH, CI, CN, CZ, DE, DK, Ecma, FI, FR, GB, IN, IT, JP, KR, NL, NO, OASIS, PL, US, W3C, XML Guild, and ZA. All requests for additions, deletions, and changes to the delegate list should be sent to the WG4 Secretariat ([rex@RexJaeschke.com](mailto:rex@RexJaeschke.com)).

The WG4 email list is [e-SC34-WG4@ecma-international.org](mailto:e-SC34-WG4@ecma-international.org). The document repository is now at <http://isotc.iso.org/livelink/livelink?func=ll&objid=8912947&objaction=ndocslst>.

Note: New documents are no longer being posted to the Japan-hosted website. Only the LiveLink site will be updated. Members must get themselves added to the LiveLink Global Directory through their National Body or Liaison Organization.

## 4. Revising Part 2 (Open Packaging Conventions)

### Review of latest draft

After a short discussion, we agreed to adopt the current draft as WD1.

**Action:** Rex will review and adopt all tracked changes, so WD1 is a clean base. He'll post and announce WD1, as well as point members to the previous draft, which contains the tracked changes.

## Custom Metadata

There was a discussion about custom metadata. Francis Cave reported that some implementations do not preserve custom metadata parts even if they are referenced by package relationships. We considered the use of MCE for representing custom metadata, but we find that "11.3 Support for Versioning and Extensibility" in 29500-2 prohibits such use. Rather, this subclause recommends, "creating a new part and using a relationship with a new type to point from the Core Properties part to the new part". We thus agreed (1) to use a relationship from the Core Properties part to a custom metadata part, and (2) to introduce a note for preserving valid relationships as well as targets of such relationships.

## **5. DCORs for Parts 1 and 4**

Several last-minute corrections were reported by email. After some discussion, we agreed to make the following changes to the DCOR for Part 1:

- Item 5: Both occurrences of "ISO/IEC 29500-3:20xx" should be changed to "ISO/IEC 29500-3:2015".
- Item 9: Strike the sentence, "The zip item name is incorrect", as this is an instruction to the editor. This intent is captured in the color/highlighting.
- Item 10: The definition for the term ODBC should be removed. (The identical one in Item 4 should remain.)
- Item 80: The second row of the table shows an insertion, but using the deletion color red. It should a deletion (red/strikethrough).

We then agreed that the DCOR set was ready for SC 34 ballot. Once a ballot has completed successfully, the plan is for Rex to produce a "consolidated reprint" of Parts 1 and 4, with is the 2012 edition with CORs folded in, to produce a 2015 edition. (As with previous CORs, these CORs will not actually be published.) This is an administrative task, which requires no further balloting.

**Action:** Rex will leave the DR trace-back info in the DCOR set, but make sure the front matter explains it. He'll then submit the DCOR set to Kimura-san for a 90-day ballot.

## **6. Extensions: 30114-2 Character Repertoire Checking**

There was some discussion.

It was decided to keep character repertoire support out of VML (and other transitional features).

## 7. Defect Reports

The public, online DR log is now at

<https://onedrive.live.com/?cid=c8ba0861dc5e4adc&sc=documents&sa=501765342&id=C8BA0861DC5E4ADC%21105>. Access individual DRs via the hyperlinks contained within the spreadsheet's left-most column.

The group reviewed the three new DRs relating to SML, but no action was taken.

## 8. Other Business

### Thanking Host

We thanked Microsoft and John Haug for hosting the teleconference.

## 9. Future meetings

### Face-to-Face Meetings:

- 2015-02-24/26, Seattle, Washington, US (on 2015-02-23, WG8 then 26300 BRM)
- 2015-06-15/17, BSI, London, UK (possibly with other WGs)
- 2015-09-21/25, Beijing, CN (with other WGs, and Opening/Closing Plenaries)

### Teleconferences:

- 2015-01-15 (Thu/Fri), 21:00 GMT (US/PT 13:00, GB 21:00, DE/DK/FR/CZ 22:00, JP 06:00 next day)

## 10. Adjournment

Adjourned by unanimous consent at 22:00.