ISO/IEC JTC 1/SC 34/WG 4 N 0xxx

**[Draft] Minutes of the Teleconference of**

**ISO/IEC JTC 1/SC 34/WG4, 2015-04-09**

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**2015-04-09**

1. **Opening remarks**

The meeting started at 13:05 on 2015-04-09. The convener, Murata-san, welcomed everyone to the 64th face-to-face meeting of WG4.

1. **Roll call of delegates**

The following members were present during part or all of the meeting:

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Present | Affiliation | Employer/Sponsor |
| Makoto Murata |  | WG4 Convener, JP | International University of Japan |
| Caroline Arms |  | Ecma | Library of Congress |
| John Haug |  | Ecma, US | Microsoft |
| Francis Cave |  | GB | Francis Cave Digital Publishing |

Present were 4 people, from 3 NBs and 1 liaison.

1. **Adoption of the agenda**

The agenda (SC 34 N 2141) was adopted as published, with the addition of “The Part 1 and Part 4 DCOR Ballots”.

1. **Administration**

**Approval of Previous Meeting Minutes [WG4 N 0303]**

The draft minutes were approved, as circulated.

**Outstanding Action Items**

* Re 30114, “Extensions of Office Open XML File Formats”, Chris will write “Guidelines for which extensions mechanisms to use”. **pending**
* Re DR 14-0012 “SML: Cell Type ‘d’”, Chris will write up a reply to submitter explaining why we’ve closed this DR without action. **pending**
* Re DR 15-0002 “SML: Schema for GradientFill does not limit colors”, Chris will write up a reply to submitter explaining why we’ve closed this DR without action. **pending**

**Report from the WG4 Secretariat**

The following NBs and liaisons have registered delegates to WG4: BR, CA, CH, CI, CN, CZ, DE, DK, Ecma, FI, FR, GB, IN, IT, JP, KR, NL, NO, OASIS, PL, US, W3C, XML Guild, and ZA. All requests for additions, deletions, and changes to the delegate list should be sent to the WG4 Secretariat (rex@RexJaeschke.com).

The WG4 email list is e-SC34-WG4@ecma-international.org. The document repository is now at <http://isotc.iso.org/livelink/livelink?func=ll&objid=8912947&objaction=ndocslist>.

1. **The Part 1 and Part 4 DCOR Ballots**

The 90-day ballots ended 2015-03-16 with unanimous approval without comments.

As with previous CORs for these Parts, ISO will not actually publish them. Instead, the Editor will apply these corrections to the 2012 edition to produce a 2015 edition. This is an administrative activity and does not require further approval or balloting.

**Action**: Editor to produce drafts of the 2015 edition, and to circulate them to WG4 for member review before sending them to Kimura-san for submission to ISO for publication.

1. **Revising Part 2 (Open Packaging Conventions)**

**Signature including XAdES**

There was discussion on whether, how and where to handle the two editions of XAdES – the currently published TS 101 903 and the forthcoming EN 319 132. See also the e-mail thread “OPC revision on top of XAdES 319 132-1 and -2”. Further drafts of Part 2 should include a cover note that all references to the forthcoming EN 319 132 are tentative pending actual publication of the documents.

**Content types and media types**

There was discussion about Murata-san’s draft changes to replace “content type” with “media type” and about which RFCs to reference and where. See also the e-mail thread “Part 2 schema regex for ST\_ContentType”. Murata-san will make a further update to the draft text to incorporate references to RFC 2045 and/or RFC 2046 for the concepts of media type and subtype and to RFC 7231 (replacing the reference to RFC 2616) for the syntactic definition (ABNF) in clause 8 Package Model.

**Regular expression for ST\_ContentType**

There was discussion about whether Part 2 should include the XSD regex pattern or simply reference the appropriate RFC via prose. The current thinking is to create an updated XSD regex conforming to the new RFC and include an informative annex explaining it. Murata-san will draft a regex based on the new RFC and, based on that, John will prepare a draft annex similar to the document analyzing the published regex he shared via e-mail.

**Creating a new draft for 30114**

The limit date is approaching and Murata-san will check with Kimura-san about a possible extension or prepare a revised draft of 30114-2.

1. **Defect Reports**

The public, online DR log is now at <https://onedrive.live.com/?cid=c8ba0861dc5e4adc&sc=documents&sa=501765342&id=C8BA0861DC5E4ADC%21105>. Access individual DRs via the hyperlinks contained within the spreadsheet’s left-most column.

No DRs were addressed during this teleconference.

1. **Other Business**

Thanking Host

We thanked Microsoft and John Haug for hosting the teleconference.

1. **Future meetings**

**Face-to-Face Meetings:**

* 2015-06-15/18, BSI, London, UK (Mon & Tue: WG4 all day, Wed morning: WG8, Wed afternoon: WG4, Thu morning: WG4) If WG6 needs 1+ hours for a teleconference, we’ll make time for them.
* 2015-09-21/25, Beijing, CN (with other WGs, and Opening/Closing Plenaries)

**Teleconferences:**

* 2015-05-14, 13:00 GMT (US/PT 06:00, GB 14:00, DE/DK/FR/CZ 15:00, JP 22:00)
1. **Adjournment**

Adjourned by unanimous consent at 14:57.